

PURISSIMA HILLS WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
6:30 P.M. WEDNESDAY JULY 13, 2022

DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Directors, staff, and the public may participate remotely via the Zoom.com platform.

Join Zoom Meeting

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Copies of all agenda reports and supporting data are available for inspection at the District's website: <http://www.purissimawater.org>. You also may view meeting minutes after the meeting on our website.

Public Comment on Items *Not* on the Agenda (limit one per person) must be submitted via email 24 hours prior to the meeting's call to order to Samantha Vu at samv@purissimawater.org. Public comments on individual agenda items (limit one per person PER AGENDA ITEM) must be submitted (a) via email 24 hours prior to the meeting's call to order to Samantha Vu at samv@purissimawater.org, or (b) via the call-in number before each agenda item is presented. For comments submitted *prior* to the meeting, please indicate in your email the agenda item to which your comment applies. Public comment may be submitted via email to samv@purissimawater.org. Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Directors before or during the meeting. Comments submitted after the meeting is called to order will be included in the Meeting Minutes that will be posted online following Board approval at <http://www.purissimawater.org>. Although public comments are generally limited to three minutes per person per comment, the Board Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

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Agenda

- 6:30 1. **CALL TO ORDER, ROLL CALL**
- 6:33 2. **PLEDGE OF ALLEGIANCE**
- 6:35 3. **COMMENTS FROM THE PUBLIC**
- 6:45 4. **CONSENT CALENDAR**
Items appearing on the Consent Calendar are considered routine and will be adopted in one motion, except for any item removed for separate consideration elsewhere on the agenda. The President will ask the Board and the audience for requests to remove these items.
- A. **REAFFIRM RESOLUTION 2021-07 MAKING FINDINGS PURSUANT TO ASSEMBLY BILL 361 THAT THE PROCLAIMED COVID-19 STATE OF EMERGENCY CONTINUES TO IMPACT THE ABILITY OF THE PHWD BOARD OF DIRECTORS AND ITS COMMITTEES TO MEET SAFELY IN PERSON**
- B. **APPROVAL OF MINUTES: REGULAR MEETING OF THE BOARD JUNE 8, 2022.**
- C. **APPROVAL AND RATIFICATION OF JUNE 2022 DISBURSEMENTS PAID IN JULY 2022 IN ACCORDANCE WITH RESOLUTION 2013-9 (DISBURSEMENTS SIGNED BY DIRECTOR JORDAN, PHIL WITT, AND ANTHONY STOLOSKI)**
- D. **FINANCIAL REPORTS FOR: REVENUES, EXPENDITURES, AND CAPITAL IMPROVEMENT PROJECTS FOR JUNE 2022.**
- E. **APPROVAL OF UNFUNDED ACCRUED LIABILITY PAYMENT TO CALPERS IN THE AMOUNT OF \$66,797.00.**
- 7:00 5. **Award Contract to Centricity GIS for City Works in the Amount of \$40,000.00** Discussion/Action
- 7:15 6. **Adopt 2022 Capital Improvement Project List** Discussion/Action
- 7:30 7. **Approve Task Order 21-22-11 with Pakpour Consulting Group, Inc. for Construction Management and Inspection Services in the Amount of \$361,881.00 for the Duval, Elena, Padre, Seton, Josefa Water Main Improvements** Discussion/Action
- 7:45 8. **Amend Cash Reserve Policy** Discussion/Action
- 8:00 9. **Approve Resolution 2022-09 Request for and Consent to Consolidate of Elections** Discussion/Action
- 8:15 10. **Approve Ordinance 2022-01 An Ordinance Adopting a Residential Water Service Termination Policy and Amending Sections 15 and 16 of Article II of Ordinance 82-1** Discussion/Action
- 8:30 11. **Conservation Committee Report** Update/Action

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8:45	12.	Supply Committee Report	Discussion/Action
		A. Authorization to Make ISG Transfer Offer	Discussion/Action
9:05	13.	Los Altos Hills Housing Element Update and Impact Upon PHWD	Update
9:15	14.	In Person, Remote or Hybrid Meetings	Discussion/Action
9:25	15.	Engineer’s Report	
		A. Concepcion/Fremont Road Water Main Improvements	Update
		B. Duval, Elena, Padre, Seton Water Main Improvements	Update
		C. McCann Operation Center Design Solicitation	Update
9:45	16.	Attorney’s Report	Update
		A. Proposed Rate Increase	
9:50	17.	Staff Reports	
		A. Manager’s Report	Update
		a. Fire District Updates	
		b. Grant Opportunities for Wells or Other Conservation Items	
		B. Field Report	Update
		C. Customer Communications	Update
10:10	18.	Directors’ Report	Update
		A. BAWSCA, Valley Water, ACWA/JPIA and other agency topics	
		B. Director Comments	
10:20	19.	Agenda Items August 10, 2022	Discussion
10:25	20.	ADJOURNMENT	Action

Accessibility for Individuals with Disabilities

Upon request, PHWD will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service, or alternative format requested at least two days before the meeting. Requests should be emailed to samv@purissimawater.org or submitted by phone at (650) 948-1217. Requests made by mail (sent to Purissima Hills Water District, 26375 Fremont Road, Los Altos Hills, CA) must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.